The **Degree Audit Reporting System**, or DARS, automatically matches courses you have completed with the requirements of a particular academic degree program, resulting in a report showing satisfied and unsatisfied requirements. Because your degree audit is reviewed by ASU Graduation Office to confirm you’ve met degree requirements, taking the time to understand it is well worth your effort.

The DARS supplements your academic advisor’s advice by providing a real-time snapshot to confirm:

a) Which classes to select for future terms; and  
b) Whether the classes you just registered for are counting where you hoped they would.

**REQUESTING A DARS REPORT – available 24/7 using four easy steps**

**FIRST**, log into My ASU ([http://my.asu.edu](http://my.asu.edu)), locate the My Programs and eAdvisor® box on the right side of the page, and click on “My Progress Reports (DARS).” From there, you’ll select “Degree Audit (DARS).”

**SECOND**, on the page that opens choose “Request New Degree Audit” to obtain the most up-to-date snapshot of your progress.
THIRD, a default program will be listed on the next page, corresponding to your declared major. Click the “Submit a New Audit” button to continue. If you would like to explore other major options, select “Run Selected Program” to request a “What If” audit by inputting the first letter of your desired major, selecting your major from the “area of interest” and so on.

FOURTH, when you request a new audit you’ll be taken back out to your My Degree Progress page where, after a minute or two, the page will automatically update to display your newly-requested DARS report in the “Degree Audits Completed” table. Click “Open Audit” in the first column to view your DARS report in a new window.
READING A DARS REPORT — breaking it into four sections

Your goal is to turn the red “X”s on the left side of the DARS report into green check marks. Once you have green check marks running up and down the left side of your audit you can apply for graduation. Therefore, train your eyes to go to the red text and attend to the requirements appearing there.

There are four sections on the DARS report:

- **Section One: Numbers.** The very top portion details the minimum number of credit hours, in various sections, that are needed to complete your degree. It also covers any course duplication, which is not permitted at ASU, and explains the requirement for graduating with academic recognition (i.e., minimum 56 credits earned at ASU with a cumulative GPA of 3.40 or higher). *This section ends with your ASU GPA.*

- **Section Two: First Year Composition and General Studies.** All undergraduate students must complete First Year Composition and a minimum of 35 semester hours of approved General Studies courses, as detailed here: [https://catalog.asu.edu/ug_gsr](https://catalog.asu.edu/ug_gsr). Speak with your advisor to learn the most efficient way to work through these courses, as it may be possible to use the same class for your major and for general studies (i.e., double dipping). *This section ends with the “Awareness Areas.”*

- **Section Three: Your Major.** This is where you’ll see the classes that are required for your major. Connect with your advisor to gain a thorough understanding of these courses.

- **Section Four: Electives.** *This section begins with “OPT ELECTIVES: Courses not used to meet specific requirements.”* All majors within the School of Letters and Sciences have room for elective courses, which are detailed at the bottom of the DARS. It is best to connect with your advisor to learn how many electives you will need.
  
a. If you see a note near the bottom of that audit that your electives are “in excess of hours necessary for the degree” please confer with your advisor. This note applies to student athletes to determine NCAA eligibility. It does not apply to non-athlete students.

**Visual Summary.** If a requirement in any of the four sections is unfulfilled, you will see a red X.

If a requirement is being completed with a course you are currently enrolled in, you will see a green check mark with an “IP”, indicating that the requirement is in progress of being completed.

If a requirement has been met, you will see a green check mark, which is your ultimate goal.
DEFINITION OF TERMS

**Credit/Hour/Unit:** Interchangeable terms that measure academic credit.

**Electives:** Any ASU course can become an elective if it is not needed for general studies or for your major. For this reason, there isn’t a special list of electives to browse.

**General Studies:** All undergraduate students must satisfy [35 credit hours of approved course work](#) that demonstrate broad knowledge in courses in five core areas and three awareness areas.

**Lower/Upper Division Courses:** Lower-division courses, numbered from 100 to 299, are designed primarily for freshmen and sophomores. Upper-division courses, numbered from 300 to 499, are designed primarily for juniors and seniors.

**Major:** A subject or field of study that is emphasized in undergraduate studies. The credit hours required for a major may be as low as 30 hours or as high as 63 hours.

**Minor/Certificate:** A smaller concentration of courses in a secondary area of study. Minors can be fulfilled with 18 to 25 credits hours of course work. A minor is not required.