# Student Learning Outcomes

<table>
<thead>
<tr>
<th>You will learn to</th>
<th>When</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. know your academic advisor.</td>
<td>after initial advising interaction</td>
</tr>
<tr>
<td>2. access your academic advisor when needed.</td>
<td>after initial advising interaction</td>
</tr>
<tr>
<td>3. utilize your academic advisor in a supportive and caring environment.</td>
<td>each semester</td>
</tr>
<tr>
<td>4. acquire and demonstrate awareness of College of Letters and Sciences resources.</td>
<td>upon completion of first semester</td>
</tr>
<tr>
<td>5. register for classes by the end of the enrollment period.</td>
<td>after each academic advising interaction</td>
</tr>
<tr>
<td>6. participate in regular, individualized academic interactions with your academic advisor.</td>
<td>each semester</td>
</tr>
<tr>
<td>7. acquire and demonstrate awareness of university support services.</td>
<td>upon completion of first semester</td>
</tr>
<tr>
<td>8. demonstrate knowledge of university policies.</td>
<td>each semester</td>
</tr>
<tr>
<td>9. make progress toward career goals.</td>
<td>each semester</td>
</tr>
<tr>
<td>10. make progress toward graduation.</td>
<td>after second advising appointment</td>
</tr>
<tr>
<td>11. understand critical tracking.</td>
<td>after initial advising interaction</td>
</tr>
<tr>
<td>12. understand your degree audit (DARS).</td>
<td>after first semester</td>
</tr>
</tbody>
</table>

---

**Your education with the College of Letters and Sciences consists of these four competencies:**

- Critical thinking
- Communication – written and verbal
- Crossing disciplines
- Global citizenship

---

**Academic Advising Mission Statement**

College of Letters and Sciences Academic Services advocates for student success, retention, and graduation through purposeful academic relationships and community building.
## Recommended Calendar of Activities

### Fall Semester

#### August • anticipate
- Activate your ASU email account.
- Verify the start date, end date, and add/drop deadline for each class.
- Identify books, websites, study aides, and classroom location for each class.
- Familiarize yourself with Blackboard.
- Check your class schedule prior to school starting.
- Visit your academic advisor, if needed, during first week of school.
- Understand how your courses fit into a major map.
- Expect an email from your academic advisor.

#### October • explore
- Meet with a peer advisor (optional).
- Predict your GPA for the fall semester.
- Identify your registration date for spring on your My ASU page.
- Check My ASU for academic status reports.
- Use the tutoring and student success services.
- Visit a student success center to learn how to prepare for finals.
- Prepare for finals.
- Meet with faculty to explore career and educational options available for your major.

#### September • plan
- Make an appointment with your academic advisor to discuss academic and career goals and to plan for spring semester.
- Connect with tutoring services and student success.
- Learn about community resources and workshops.
- Decide on an academic goal you would like to accomplish this semester.
- What steps do you need to take now to achieve it?
- What obstacles may be preventing you from reaching that goal?
- What resources can help you to reach your goal?
- Expect an email from your academic advisor reminding you about registration.
- Expect to hear from your academic advisor if you have received an academic status report.

#### November • evaluate
- Register for spring after meeting with your academic advisor.
- Evaluate the classes you are currently taking and plan to take in the spring.
- What obstacles may be preventing you from reaching that goal?
- What resources can help you to reach your goal?
- Expect an email from your academic advisor reminding you about registration.
- Expect to hear from your academic advisor if you have received an academic status report.

#### December • prepare
- Determine where and when your final exams will take place.
- Final exams don’t always occur in the same place, time and day as the class.
- Make an appointment with your academic advisor if needed.
- Ensure your schedule for spring is aligned with your critical tracking requirements.
- Winter Break • double-check
  Whew! You made it through your first semester of college.
- Check your grades on My ASU. Grades will not be mailed to you.
- Check your grades on My ASU.
- Verify the start date, end date, and add/drop deadline for each class.
- Make an appointment with your academic advisor if needed.
- Expect an email from your advisor.

### Legend
- Important action.
- Recommended action.
- Think critically.
- Advisor action.

### Student Responsibilities
- Attend regular appointments and make regular email and phone contact with your advisor each semester.
- Come prepared to each appointment with questions or material for discussion.
- Be an active learner by participating fully in the advising experience.
- Ask questions if you do not understand an issue or have a specific concern.
- Complete all “to dos” or recommendations from your advisor.
- Gather all relevant decision-making information.
- Become knowledgeable about college programs, policies and procedures through the use of eAdvisor.
- Accept responsibility for your decisions.
Advisor Responsibilities

- Provide academic support to ensure successful progression to graduation.
- Explain academic policies and procedures.
- Assist in understanding the benefits of higher education.
- Encourage and support development of the skills necessary to attain educational plans.
- Guide decision-making and responsible development of educational plans for achievement.
- Assist in identifying university resources for finding opportunities for work, community service, and volunteer experiences.
- Teach the value of classroom knowledge as it relates to future work tasks, habits and attitudes.
- Teach how to develop the skills needed to successfully enter and thrive in a variety of work environments.
- Provide information and strategies for using university resources and services.
- Monitor and accurately document progress.
- Collaborate to ensure academic success.
- Collaborate to facilitate comprehensive student support.
- Be accessible during office hours, by telephone, or e-mail for advising.
- Maintain confidentiality pursuant to FERPA.

This list is not exhaustive and we recognize that no single academic advising interaction is sufficient to review all the above topics. The primary purpose of an academic advising program is to assist students in the development of meaningful education plans that are compatible with their life goals (CAS, 2005).
### Academic Advising

**meet our advisors at cls.asu.edu/advising**

<table>
<thead>
<tr>
<th>Downtown Phoenix</th>
<th>Tempe</th>
<th>Polytechnic</th>
<th>Online</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Downtown Phoenix</strong></td>
<td><strong>480-965-4464</strong></td>
<td><strong>480-727-1526</strong></td>
<td><strong>480-727-1526</strong></td>
</tr>
<tr>
<td>University Center (UCENT), Suite 300</td>
<td>Undergraduate Academic Services (UASB), Suite 129</td>
<td>Wanner Hall (WANER), Suite 101</td>
<td><a href="mailto:clsonline@asu.edu">clsonline@asu.edu</a></td>
</tr>
<tr>
<td><strong>Communication</strong></td>
<td><strong>Exploratory</strong></td>
<td><strong>Applied Biological Sciences</strong></td>
<td><strong>Exploratory</strong></td>
</tr>
<tr>
<td><strong>Exploratory</strong></td>
<td><strong>General Studies</strong></td>
<td><strong>Communication</strong></td>
<td><strong>Interdisciplinary Studies</strong></td>
</tr>
<tr>
<td><strong>General Studies</strong></td>
<td><strong>Interdisciplinary Studies</strong></td>
<td><strong>English</strong></td>
<td><strong>Interdisciplinary Studies</strong></td>
</tr>
<tr>
<td><strong>Interdisciplinary Studies</strong></td>
<td><strong>Interdisciplinary Studies</strong></td>
<td><strong>History</strong></td>
<td><strong>Interdisciplinary Studies (Organizational Studies)</strong></td>
</tr>
<tr>
<td><strong>Science, Technology and Society</strong></td>
<td><strong>Liberal Studies</strong></td>
<td><strong>Technical Communication</strong></td>
<td><strong>Organizational Leadership</strong></td>
</tr>
<tr>
<td><strong>Technical Communication</strong></td>
<td></td>
<td></td>
<td><strong>Technical Communication</strong></td>
</tr>
</tbody>
</table>

### Leadership

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Email</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Duane Roen</td>
<td>Dean, Academic Advising</td>
<td><a href="mailto:duane.roen@asu.edu">duane.roen@asu.edu</a></td>
<td>480-965-1970</td>
</tr>
<tr>
<td>Casey Self</td>
<td>Executive Director, Academic Advising</td>
<td><a href="mailto:casey.self@asu.edu">casey.self@asu.edu</a></td>
<td>602-496-0593</td>
</tr>
<tr>
<td>Therese Aguayo</td>
<td>Director, Academic Advising</td>
<td><a href="mailto:taguayo@asu.edu">taguayo@asu.edu</a></td>
<td>480-965-9259</td>
</tr>
<tr>
<td>Robert Monahan</td>
<td>Assistant Director, First Year Programs</td>
<td><a href="mailto:robert.monahan@asu.edu">robert.monahan@asu.edu</a></td>
<td>480-727-9761</td>
</tr>
<tr>
<td>Ashley White</td>
<td>Residential Communities Coordinator</td>
<td><a href="mailto:ashley.r.white@asu.edu">ashley.r.white@asu.edu</a></td>
<td>480-965-9503</td>
</tr>
<tr>
<td>Mary Dawes</td>
<td>Director, Major and Career Exploration</td>
<td><a href="mailto:medawes@asu.edu">medawes@asu.edu</a></td>
<td>602-496-0589</td>
</tr>
<tr>
<td></td>
<td></td>
<td><a href="mailto:majorexploration@asu.edu">majorexploration@asu.edu</a></td>
<td></td>
</tr>
</tbody>
</table>

**major ≠ career**

**major + internship + experience = career**

### Resources

- **Academic Calendar**: students.asu.edu/academic-calendar
- **Academic Programs and Major Maps**: students.asu.edu/programs
- **Blackboard**: myasucourses.asu.edu
- **Career Counseling**: cls.asu.edu/majorexploration
- **ASU Career Services**: eoss.asu.edu/cs
- **ASU Email Sign Up**: asu.edu/emailsSIGNUP
- **First Year Success**: students.asu.edu/fys
- **Financial Aid**: students.asu.edu/financialaid
- **GPA Calculator**: students.asu.edu/gpa-calculator
- **Helpful Career Links**: students.asu.edu/career/helpfullinks
- **Residential Housing**: housing.asu.edu
- **ASU Student Organizations**: eoss.asu.edu/clubs
- **Student Success Center**: studentsuccess.asu.edu

### Our residential community focus

- Community building
- Support resources
- Academic success
- Collaborating with other ASU colleges

### Updated 03/26/2015